

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes
Tuesday, December 5, 2017
6:00 PM
City Hall

Present:

Mary Foster Cox
Allen Roberts
Becky Kline Witwer
Shawn Putnam
Amy Eudy

Guest(s):

No guests were present

1. Call to order

A quorum being present, Mr. Roberts called the meeting to order at 6:10 pm.

2. Approval of minutes

Mr. Roberts entertained a motion to accept the minutes from the November 7, 2017 meeting. The commission unanimously voted to table the minutes due to lack of majority vote from those present at the November meeting.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. Commission approved COA applications

#38.17

- **1704 Lakeview**
Applicant: Mary Gloe Watson
Project Description: Install storm door on front door.
- **Motion:** Ms. Cox made a motion, seconded by Ms. Witwer, followed by discussion, to accept COA #38.17. The motion carried unanimously.

B. Staff approved COA applications

No staff approved COAs were discussed at the meeting.

C. Interior Changes

No interior changes were discussed at the meeting.

4. Old business

- Fence project at 218 Greene Street: Mr. Putnam determined that the fence is complete, but that the homeowner still needs to install vegetation in front. Shawn will contact the home owner to learn of his plan for planting vegetation. The Commission also wants to know if the bottom lateral board was approved in the plan.

5. New Business

- The Commission agreed to keep the regularly scheduled meeting on the first Tuesday of January in 2018.
- The Commission will begin considering the awardees for the award ceremony in the Spring.
- The Commissioners inquired about term expirations. Mrs. Eudy will bring this information to the next meeting in January.
- The Commission reviewed and discussed a wood window produced by Miller Lumber and will consider for future COA applicants.
- Mr. Putnam informed the Commission about the upcoming trainings in 2018:
 - Commission Assistance & Mentoring Program (CAMP): Friday January 26, 2018 from 9:00 am to 4:00 pm
 - 2018 Statewide Historic Preservation Conference: Friday April 20, 2018 (time is TBA)
- Main Street Training: January 17, 22, or 24. Stay tuned.

6. Adjourn

- **Motion:** Mr. Roberts entertained a motion to adjourn the meeting. Ms. Witwer made a motion seconded by Ms. Cox. The motion which was approved unanimously. The meeting adjourned at 6:48 pm.