Camden Historic Landmarks Commission (CHLC)
Meeting Minutes
Tuesday, November 5, 2019
6:00 PM
City Hall

Present:
Rusty Major, Vice Chairman
Mark Mohr
Becky Witwer
Jennifer Haunert
Shawn Putnam, Staff

1. Call to order
A quorum being present, Mr. Major called the meeting to order at 6:00 pm.

2. Approval of minutes
Mr. Major entertained a motion to accept the minutes from the September 3, 2019 meeting. Mr. Mohr made a motion to accept the minutes and Mrs. Haunert seconded the motion, which carried unanimously.

3. Election of Officers
Mr. Mohr nominated Mr. Major to serve as Chair. Mrs. Haunert seconded the nomination. The Commission voted unanimously for Mr. Major to serve as Chair. Mrs. Haunert nominated Mr. Mohr to serve as Vice-Chair. Mrs. Witwer seconded the nomination. The Commission voted unanimously for Mr. Mohr to serve as Vice-Chair.

4. Review of Certificates of Appropriateness (COA):
(Detailed information pertaining to COA reviews is available through the Building Department)
A. Commission approved COA applications
#37.19
- 1709 Lyttleton Street
  Applicant: Our Lady of Perpetual Help
  Project Description: Renovate lower level to install additional doors and windows

- Motion: After discussion Mrs. Witwer made a motion to table COA #30.19. The motion was seconded by Mr. Mohr and carried unanimously.

B. Staff approved COA applications
#35.19: 1413 Lyttleton Street – Repaint exterior with same colors

- Motion: Mrs. Haunert made a motion to accept the staff approved applications into the record. Mrs. Witwer seconded the motion which was approved unanimously.
5. Old business
The Commissioners agreed to postpone discussion of the rules of procedure to the next meeting since all Commission members were not present.

5. New Business
Mr. Major stated that Historic Camden has offered to host the reception after the next annual awards program at McCaa Tavern.

6. Adjourn
Motion: Mr. Major entertained a motion to adjourn the meeting. Mrs. Haunert made a motion, seconded by Mrs. Witwer. The motion carried unanimously and the meeting was adjourned.