

## Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes  
Tuesday, February 2, 2016  
6:00 PM  
City Hall

### Present

Donna Freyer, Chair  
Nancy Wylie  
Allen Roberts  
William "Rusty" Major  
Shawn Putnam (staff)

**Guest(s):** Katie Cantey

### 1. Call to order

A quorum being present, Chair Donna Freyer called the meeting to order.

### 2. Approval of minutes

Ms. Freyer entertained a motion to accept the minutes from the January 5, 2016 meeting. Mr. Roberts made a motion to accept the minutes and Ms. Wylie seconded the motion, which was approved unanimously.

### 3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department and the CHLC)

#### A. COA applications for Commission review

##### # 40.15

- **1720 Lakeview Avenue**

Owner: Matthew & Kathryn Jenerette

Project Description: Remove windows, brick between columns and A/C unit from front porch

- **Motion**

Mr. Roberts made a motion, seconded by Mr. Major, followed by discussion, to approve the COA #40.15 – 1720 Lakeview Avenue as follows: Remove windows, brick between columns and A/C unit from front porch, and replace opening from A/C unit with materials matching the porch. The motion carried unanimously.

## # 2.16

- **2001 Lakeshore Drive**

Owner: City of Camden

Project: Renovations for ADA compliance

- **Presentation of Project**

Mr. Putnam stated the project was to bring the clubhouse at Kendall Park up to current ADA standards. The scope of work included replacing the existing handicap ramp, installing new hardware on the door, and installation of a gravel handicap parking space.

- **Motion**

Mr. Major made a motion, seconded by Mr. Roberts, followed by discussion, to approve the COA #2.16 – 2001 Lakeshore Drive as presented. The motion carried unanimously.

## B. Staff approved COA applications

#1.16: 316 Laurens Street – General maintenance repairs to exterior

**Motion:** Mr. Major made a motion to accept the staff approved COA application into the record. Ms. Wylie seconded the motion which was approved unanimously.

## C. Interior changes - None

## 4. New Business

- Commissioners discussed meeting procedures and agreed that they needed to be stricter regarding using Roberts Rules of Order to ensure that discussions are managed appropriately.
- Ms. Cantey explained that her neighbor at 1712 Mill Street has installed a large tent over a swimming pool in their backyard, and that it has been there for at least six months. She was concerned that it was going to become permanent and thought the enclosure should have approval from the Commission. She is very concerned about the ability to sell her property next door due to the appearance of the tent. Commission members expressed their concern and requested to staff that removal of the tent be enforced. Mr. Putnam stated that city staff has notified the owner that the tent is in violation of the ordinance and that they must submit an application for a COA for the permanent pool enclosure for the March 1 meeting.
- Commission members reviewed the categories of historic preservation awards and decided to request that the awards be presented at the first city council meeting in May.

Mr. Putnam said he would coordinate with city staff on the council agenda and arrange refreshments after the awards presentation. Commission members agreed to bring award nominations to the March meeting for review.

- Mr. Putnam stated that the State Historic Preservation Conference will be April 22 in Columbia and any Commission member interested in could attend. Mr. Putnam said the city would cover the registration cost.

#### **5. Old business**

- Nothing was discussed regarding Commission publicity.
- Ms. Wylie stated she was unable to finish marking changes to the introduction section of the Camden Design Guidelines and asked if she could provide those at the next meeting. The Commission agreed to postpone discussion of changes until the next meeting.

#### **6. Adjourn**

Mr. Roberts made a motion to adjourn the meeting. Mr. Major seconded the motion which was approved unanimously.