

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes

Tuesday, April 4, 2017

6:00 PM

City Hall

Present:

Allen Roberts

William "Rusty" Major

Becky Kline Witwer

Mary Foster Cox

Guest(s): Fran Burns

1. Call to order

A quorum being present, Mr. Roberts, in the absence of the Chair, called the meeting to order.

2. Approval of minutes

Mr. Roberts entertained a motion to accept the minutes from the March 7, 2017 meeting. Ms. Witwer made a motion to accept the minutes and Ms. Cox seconded the motion, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. COA applications for Commission review – None

B. Staff approved COA applications

#5.17: 1417 Broad Street – Re-roof with same materials and color

#6.17: 1501 Lyttleton Street – Re-roof with same materials and color

Motion: Ms. Witwer made a motion to accept the staff approved COA applications into the record. Ms. Cox seconded the motion, which was approved unanimously.

8.17: 1413 Lyttleton Street: Replace section of fence

9.17: 104 Green Street: Re-roof with same material and color

10.17: 305 Rectory Square: Replace section of fence

11.17: 1808 Mill Street: Replace rotten wood on porch eaves

Motion: Ms. Cox made a motion to accept the staff approved COA applications into the record. Ms. Witwer seconded the motion, which was approved unanimously.

C. Interior Changes - None

4. Old business

A. Discussion of previously approved COA for 1808 Mill Street

Mr. Putnam introduced Ms. Burns and explained the purpose for the agenda item. A COA was approved on November 1, 2016 to replace the wood siding on the north side of the house with Hardiplank siding. Ms. Burns thought that, based on the discussion at the November meeting, the permit that was approved would allow her to replace wood siding on the entire house. Mr. Putnam stated that the original application, approved COA and building permit all stated the approval was for the north side of the house. After some discussion between Ms. Burns and the Commission members, the Commission determined that the approval was to replace the siding only for the north side of the house.

B. What is the process or possibility of creating a new historic district?

Mr. Putnam explained the only way the ordinance provides to create a new district is to define an area and obtain permission from all the property owners in that area to have their properties designated as historic properties by City Council.

C. What can we do to educate the community about the difference between local historic districts (Logtown, Sarsfield, and Kirkwood), individual designations, and the National Register of Historic Places?

The Commission discussed drafting articles to be published in the Chronicle to explain historic preservation in general and the differences between local and national historic districts. The articles could be submitted to the newspaper to run in May during Historic Preservation Month.

D. Discussion of annual awards

The Commission reviewed the status of the awards program. A booklet is being produced to describe the award for properties. Invitations were sent out to the award winners. Refreshments are being arranged by city staff.

5. New Business

A. Discuss weekly articles to be published in the Chronicle Independent in May for Historic Preservation Month.

Commission members agreed that this item had been adequately discussed under old business.

6. Adjourn

Mr. Roberts entertained a motion to adjourn the meeting. Ms. Cox made a motion to adjourn the meeting. Mr. Major seconded the motion which was approved unanimously.