Historic Landmarks Commission Minutes
Tuesday October 4th, 2016
6:00 PM
City Hall

Present:
Mary Foster Cox
Allen Roberts
William “Rusty” Major
Becky Kline Witwer
Amy Eudy (staff)

Absent: Donna Freyer

Guest(s): None

1. Call to order
A quorum being present, Mr. Roberts called the meeting to order in the absence of the Chair.

2. Approval of minutes
Mr. Roberts entertained a motion to accept the minutes from the August 2, 2016 meeting. Ms. Cox made a motion to accept the minutes and Mr. Major seconded the motion, which was approved unanimously.

3. Review of Certificates of Appropriateness (COA):
(Detailed information pertaining to COA reviews is available through the Building Department and the CHLC)

A. COA applications for Commission review
# 19.16

- **506 Walnut Street**
  Owner: Laurie Funderburk
  Project Description: Installation of additional sign to existing sign

- Motion
  Ms. Major made a motion, seconded by Ms. Witwer, followed by discussion, to approve the COA #19.16 – 506 Walnut as presented. The motion carried unanimously.
# 23.16
- **1821 Brevard Place**  
  Owner: William and Mary Foster Cox  
  Project Description: Remove the chimney in the center of the house

- **Motion**  
  Ms. Witwer made a motion, seconded by Mr. Major, followed by discussion, to approve the COA #23.16 – 1821 Brevard Place as presented. The motion carried unanimously.

## B. Staff approved COA applications
- #20.16: 1712 Lakeview Avenue – Repair siding on house and storage buildings  
- #21.16: 1706 Lakeview Avenue – Repair front porch columns with same color and materials  
- #22.16: 204 Union Street – Repaint exterior with same color

## C. Interior Changes
- ICD #5.16: 122 Union Street:

  **Motion:** Mr. Major made a motion to accept the staff approved COA applications into the record. Ms. Cox seconded the motion which was approved unanimously.

## 4. Old business - None

## 5. New Business
- The Commission discussed the possibility of relieving Donna Freyer from the responsibility of Chair due to her busy schedule.
- The Commission expressed the need for clarity on the number of hours needed to fulfill their responsibilities.

## 6. Adjourn
Mr. Major made a motion to adjourn the meeting. Ms. Cox seconded the motion which was approved unanimously.