

## Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes  
Tuesday November 1, 2016  
6:00 PM  
City Hall

### **Present:**

Donna Freyer, Chair  
Mary Foster Cox  
Allen Roberts  
William "Rusty" Major  
Becky Kline Witwer  
Shawn Putnam (staff)

**Guest(s):** Fran Burns, Michael Wright, Roy Fakoury

### **1. Call to order**

A quorum being present, Ms. Freyer called the meeting to order.

### **2. Approval of minutes**

Ms. Freyer entertained a motion to accept the minutes from the October 4, 2016 meeting. Ms. Cox made a motion to accept the minutes and Mr. Major seconded the motion, which was approved unanimously.

### **3. Review of Certificates of Appropriateness (COA):**

(Detailed information pertaining to COA reviews is available through the Building Department)

#### **A. COA applications for Commission review**

##### **# 26.16**

- **1808 Mill Street**  
Owner: Fran Burns  
Project Description: Replace wood siding on north side of house with Hardiplank siding
- **Motion**  
Mr. Roberts made a motion, seconded by Ms. Cox, followed by discussion, to approve the COA #26.16 as presented. The motion carried unanimously.

## # 27.16

- **409 Chesnut Street**

Owner: Michael Wright

Project Description: Replace dilapidated section of fence and gate

- **Motion**

Ms. Cox made a motion, seconded by Ms. Witwer, followed by discussion, to approve the COA #23.16 as presented. The motion carried unanimously.

## B. Staff approved COA applications

#24.16: 502 East Dekalb Street – Repair mortar

**Motion:** Ms. Cox made a motion to accept the staff approved COA application into the record. Mr. Major seconded the motion which was approved unanimously.

## C. Interior Changes - None

## 4. Consideration of recommendation for Bailey Bill application for 1032 Broad Street

Mr. Putnam explained the process for the Bailey Bill program. The Commission must review the application and recommend to City Council whether or not to approve the application. City Council then decides by ordinance whether to approve or deny the application.

Mr. Fakoury gave a summary of the rehabilitation work to be performed, which includes the following:

The scope of work on the front facade includes the following:

- Replace solid glass windows on both sides of the entrance
- Replace two existing front doors with one handicap accessible door
- Repaint (white) decorative metal panels on upper portion of façade
- Replace fiber cement board directly above awning and replace with wood and paint white
- Replace existing awning with new fabric awning that has black and white stripes. The awning will be a fixed awning approximately 23 feet x 2 feet x 8 inches.
- Repair and repaint wood trim at top of façade

The scope of work for the rear façade includes the following:

- Remove existing windows and replace with similar design wood windows
- Remove existing doors and replace with handicap accessible door
- Repair or replace all wood trim with new wood trim
- Paint doors and windows to match adjacent Wells Fargo building

- Add individual awnings over each window and door. The awnings will be fabric and will match the awning on the front façade in shape and colors.

Mr. Putnam stated that the work complied with the Camden Design Guidelines and the Secretary of Interior Standards for Rehabilitation. The project also meets the minimum required amount of investment of 20% of the fair market value of the structure. The project is estimated to cost 44% of the fair market value of the structure.

Mr. Roberts made a motion to recommend City Council approve the application. Mr. Major seconded the motion. Following additional discussion the motion was approved unanimously.

**5. Old business** – None

**6. New Business** – None

**7. Adjourn**

Mr. Roberts made a motion to adjourn the meeting. Ms. Cox seconded the motion which was approved unanimously.