



## PARKS & TREES COMMISSION MEETING MINUTES – December 6, 2016

Members Present: Maureen Renault, Mary Sue Truesdale, Thelma Rutledge, Diana Wenman, Barb Willens and Jane Miller

Members Absent: Bob Williams

Staff Present: Liz Gilland, Urban Forester

### **NEXT SCHEDULED MEETING: January 17<sup>th</sup> at 4:30pm at Kendall Lake Clubhouse**

The meeting was opened at 4:35 p.m. by Liz. The minutes from the November 2016 meeting was reviewed. Barb motioned to accept the minutes, Diana seconded and all approved.

### **CITY UPDATE:**

*Christmas* – All decorations are hung and lights on trees. The annual tree lighting ceremony was held December 1<sup>st</sup> and went well. In addition to the Community Concert Band and the Community Concert Choir we had over 150 people in attendance.

*New parking lot* – the construction of the new parking lot where Hazelwood Cleaners was is mostly complete. Liz is working on a landscape plan.

*Leaders Legacy Bench Recognition* – The dedication ceremony for Joe & Brenda Sullivan’s bench occurred the morning of November 29<sup>th</sup> and unfortunately, due to inclement weather, the ceremony was held at City Hall in Council Chambers instead of at Kirkwood Common where the bench was placed.

*Wayfinding signs* – New street name, stop and directional signs are being installed throughout the city. Unfortunately many of the signs are so tall that tree branches are now interfering with the signs.

### **OLD BUSINESS**

Citizen Survey for Parks – Maureen lead the discussion and we reviewed and discussed at length each of the potential survey questions. There was good feedback from the group and it was decided the next step was for Liz to meet with the Publics Works Director, Deputy Publics Works Director and the Parks Supervisor to review and discuss further. Hopefully a final draft can be reviewed in January and can be sent out either in whole or part late winter or early spring of 2017. Possible means of marketing and/or distributing the survey could include a posting on the city website, an article in the Chronicle, postings at the library, city hall, Archives, Chamber of Commerce, notices to the various garden clubs and civic organizations as well as direct mail. During the discussion both Jane and Thelma said had a negative experience in Scott Park from a man who appeared to be loitering near a tree. Thelma said his presence made her feel uncomfortable and Jane said he made an inappropriate comment to her. Liz suggested that if something like that happens again to let the City know by calling Public Works or the Police Dept. A suggestion was made to possibly install “Park monitored by CPD” signs.

### **MISCELLANEOUS BUSINESS**

Diana requested a refill of the ‘doggy-dodo’ bags in Scott Park

Jane requested that the trees on Pine Street be pruned near Father Zimmerman’s light pole.



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Maureen requested that the City consider placing a bike rack in the alcove area of the newly developed parking lot (formerly Hazelwood Cleaners).

The group talked briefly about the development of the walking trail from Scott Park to Woodward Park and the proposed paving of the parking lot at Scott Park.

With no further business, the meeting was adjourned at 6:00PM.

Respectfully submitted by Liz Gilland, Camden Urban Forester

APPROVED