

Camden Historic Landmarks Commission (CHLC)

Regular Meeting Minutes
Tuesday, February 15th, 2018
6:00 PM
City Hall

Present:

Mary Foster Cox
Allen Roberts
Rusty Major
Shawn Putnam
Amy Eudy

Guest(s):

John Gardner

1. Call to order

A quorum being present, Mr. Roberts called the meeting to order at 6:00 pm.

2. Approval of minutes

Mr. Roberts entertained a motion to accept the minutes from the December 5, 2017 meeting. The commission unanimously voted to table the minutes due to lack of majority vote from those present at the December meeting.

3. Review of Certificates of Appropriateness (COA):

(Detailed information pertaining to COA reviews is available through the Building Department)

A. Commission approved COA applications

#1.18

- **1815 Brevard Place**

Applicant: John Gardner

Project Description: Remove existing fence and replace with new wire and post fence four feet in height and install shrubs along entire length of wire fence. Also, install four gates that match the existing wood gate.

- **Motion:** Mr. Major made a motion, seconded by Ms. Cox, followed by discussion, to accept COA #1.18. The motion carried unanimously.

B. Staff approved COA applications

#2.18

- 1809 Brevard Place- repair rotten siding and replace east side windows (not seen from street).

C. Interior Changes

No interior changes were discussed at the meeting.

- **Motion:** Ms. Cox made a motion to accept the staff approved COA applications into the record. Mr. Major seconded the motion, which was approved unanimously.

4. Old business

- Fence project at 218 Greene Street: The City Planning Department sent a letter to the homeowners of 218 Greene Street on December 19th 2017 and February 1st 2018. The homeowner responded to the letter by calling the Planning Department and explaining that shrubs have not been planted due to utility work in front of the house. The homeowners plan to consult a landscape architect and install shrubs this spring based on his/her recommendations. The Commission agreed to follow up with the homeowner on April 15th (60 days after meeting).

5. New Business

- The Commission began considering award recipients for the CHLC Annual Award Ceremony on Tuesday May 8, 2018. The Award Ceremony will occur in conjunction with a City Council meeting.
- Ms. Cox made a motion to request information about extending commissioner's terms to 4 years and removing term limits. Mr. Major seconded the motion, which was approved unanimously.
- The Commissioners asked City Staff to provide an update on the fence project on 1710 Mill Street.

6. Adjourn

- **Motion:** Mr. Roberts entertained a motion to adjourn the meeting. Ms. Cox made a motion seconded by Mr. Major. The motion which was approved unanimously. The meeting adjourned at 6:48 pm.